



Meeting Minutes
Wednesday, August 3, 2016 at 0830 hours

MEMBERS & GUEST PRESENT:

Almaguer, David – OEM	Irving, Woody - Bureau of Reclamation
Altamirano, Larry – Volunteer	Kolp, Susan - Volunteer
Baker, Robert – Northwire	Lujan, Alberto - NASA
Camunez, Andrea - NMBFTF	Cervantes, Delia - OEM
Carter, Chelsie - Mountain View Regional	Maciel, Delyce - EBID
Cervantes, Delia - OEM	Maestas, Enrique - LCPS
Combs, John - Holloman AFB	McPhee, Drew - SAR
Coontz, Elizabeth - Volunteer	Olmstead, Catherine - OEM
Crespin, Eric - DAC Fire	Pacheco, Dennis - NASA
Daniels, David - NMDOH	Palacios, Vanessa - City of LC
Deason, Paul - Volunteer	Pattarozzi, Don - MVRMC
Dipour, Ali - National Guard	Perez-Lockett, Katherine - NMDOH
Dove, William - DASO	Salopek, Cade - Western Blend
Dunivan, Justin - LCPD	Schotzko, Henry - Ham Radio
Dutton, Walter - CAP	Seton, Julie - Indelible Enterprises
Fetterhoff, Paul - SAR	Stone-Fielder, Corrie - DAC PIO
Graham, Joaquin - AMR	Thompson, Don - Volunteer
Hawkins, Nikki - MVRMC	Villa, Michael - OEM
Heimbecker, JR - NASA	

I. Call To Order: David Almaguer, LEPC Chair, called the meeting to order at 0831 hours.

II. Pledge of Allegiance: Pledge of Allegiance was led by David Almaguer.

III. Welcome and Introductions: David welcomed those in attendance and asked new guests to introduce themselves and the agency they represent.

IV. Approval of Minutes: June meeting minutes were approved as written.

V. Treasurer's Report: Vice Chair, Drew McPhee presented the Treasurer's report for both June and July. June ending budget total is \$9,684.47. July ending budget is \$9,187.56. Both monthly budgets were approved.

VI. Unfinished Business: None.

VII. New Business:

A. Local Incidents: Joaquin Graham reported that AMR, in July, received eight calls for heat related illnesses. This was an increase due to high temperatures in July. David Almaguer also reported on OEM's role during the heat wave.

B. Executive Board Briefing: Drew McPhee, Vice Chair, gave the Executive Board Briefing. The Executive Board met on July 18th. This was also a Quarterly Meeting with Committee Chairs. The Committee Chairs discussed their various projects and progress. Annual dues were due at the end of July. PIO update, Corrie Stone-Fielder reported that the Facebook page is going strong. Also, she asked the Committees and Sub-Committees send their agendas to her prior to meetings in order to post them.

Please like and share LEPC postings. Both the OEM and LEPC participated in National Night Out. The State LEPC Conference will be held in Albuquerque on August 29th. The Board finalized and approved the 2016/2017 budget. The June 20th Executive Board Meeting was also discussed. Also, Laura Henry resigned as Secretary of the LEPC.

C. Nominating Committee: The election for the LEPC Secretary position will take place at the September LEPC meeting. Catherine Olmstead and Larry Altamirano will serve on the nominating committee. All nominations should be forwarded to them.

D. By-Laws Adhoc Committee: Ron Schulmeister will chair this committee for the annual by-laws review. Anyone interested in serving on this Committee should contact Ron.

E. Committee Reports:

1. Community Awareness/ Education/ Membership/ Finance: Don Thompson advised that this Committee met on 7/20/16. Door hangers and flying discs were ordered for upcoming events. He advised that his group attended National Night Out and had contact with 615 people.

2. Exercise/ Planning/ Development: Michael Villa reported that this Committee met on 7/19/16. This group continues working on a tabletop exercise with EBID involving the Torgugas Dam.

3. Planning Committees:

A. Hazmat Facility/ Transportation: Eric Crespin advised that his Committee did not meet in July. However, this group did conduct a teleconference with the 64th Civil Support Hazmat Team.

B. Natural Hazards: Tambri Huntzman, chair, was not present.

VIII. Presentation: - FY 16/17 Budget Presentation: LEPC Chair, David Almaguer presented the budget.

IX. Announcements: Sgt. Combs advised that Holloman AFB will be conducting an active shooter exercise on August 18th. LCPD Deputy Chief Dunivan thanked everyone for their participation at National Night Out. Nikki Hawkins from MVRMC advised that the hospital is working on a mass casualty exercise. Andrea Camunez from NMBFTF discussed upcoming events for the task force. *Upcoming trainings:* Advance Weather Spotting, August 7th, (Contact: Henry Schotzko); ICS 400, September 8th and 9th at the EOC (register at www.preparingnewmexico.org); CERT Training, September 14th and 15th at the EOC (contact OEM at (575) 647-7900).

X. Adjournment: The LEPC meeting was adjourned at 0938 hours.

Prepared and Submitted By: Drew McPhee, LEPC Vice Chair

DAVID ALMAGUER, CHAIR
DREW MCPHEE, VICE CHAIR
TODD GREGORY, TREASURER
DELIA CERVANTES, OEM REPRESENTATIVE
PAUL DEASON, PARLIAMENTARIAN
CORRIE STONE-FIELDER, PIO