



**Meeting Minutes**  
Wednesday, October 5, 2016 at 0830 hours

**MEMBERS & GUEST PRESENT:**

Almaguer, David – OEM  
Altamirano, Larry – Volunteer  
Cervantes, Delia - OEM  
Donohue, Robert – Proprietor  
Fetterhoff, Paul - SAR  
Fetterhoff, Paul - SAR  
Gallegos, Rafael - Gadsden ISD  
Graham, Joaquin - AMR  
Gutierrez, James – ARC  
Hallock, Michael – NASA ISC WSTF  
Heimbecker, JR - NASA  
Irving, Woody - B of R  
Jacquez, Gabriel, LCPS  
Lulich, Bud - DACSMP

Maciel, Delyce - EBID  
Maestas, Enrique - LCPS  
McPhee, Drew - SAR  
Mims, Steve - LCFD  
Olmstead, Catherine - OEM  
Pacheco, Dennis - NASA  
Pattarozzi, Don - MVRMC  
Perez-Lockett, Katherine - NMDOH  
Rossow, Robert - Volunteer  
Schotzko, Henry - Ham Radio  
Stone-Fielder, Corrie - DAC PIO  
Thompson, Don - Volunteer  
Villa, Michael – OEM

**GUEST PRESENT:**

Brackey, Joyce – Medical Div  
Costa, Hugo – MVRDA  
Danner, Michael – LCFD  
Flores, Albert – MVRDA

Gomez, David – El Paso Elec.  
McGuim, Ricky – NMSU PD  
Peugh, Sandy - LCPS  
Schallock, Dawn - LCPS

**I. Meeting Called to Order** by David Almaguer, LEPC Chair at 0835 hours.

**II. Pledge of Allegiance** was led by Michael Villa.

**III. Welcome and Introductions:** Chair welcomed those in attendance and asked new guests to introduce themselves and the agency they represent.

**IV. Approval of Minutes:** September meeting minutes were approved as written (motion by Ralph Gallegos & 2<sup>nd</sup> by Chief Pacheco).

**V. Treasurer's Report** was given by LEPC Secretary, ending budget total is \$9,684.47, report was approved (motion by Bob Rossow & 2<sup>nd</sup> by Don Thompson).

**VI. Unfinished Business:**

A. Update of By-Laws: 95% finished per Vice Chair, Drew McPhee for Ron Schulmeister.

**VII. New Business:**

- A Local Incidents: OEM participated in setting up an Incident Command Station at Southern New Mexico State Fair along with other agencies per Chair David Almaguer. All went well.
- B Executive Board Meeting: Meeting was held on September 19, 2016 at 0900. Larry Altamirano was welcomed as new LEPC Secretary. Treasurer's Report was given by

Todd Gregory, budget was \$9,094.72. Following information was provided at regular meeting by LEPC Secretary - Annual Recognition Certifications will be awarded on December 7, at LEPC Regular Meeting, Annual Business meeting will be held on January 11, 2017 and Volunteer of the Year Award will be awarded during the Annual Business Meeting. Deadline for Volunteer of the Year Award candidate is November 18, 2016. Completed forms can be emailed to LEPC Secretary or dropped off at OEM and given to Kate.

C Community Reports:

1. **Community Awareness/ Education/ Membership:** Don Thompson advised that this Committee handed out 306 door hangers.
2. **Exercise/ Planning/ Development:** LEPC Vice Chair Drew McPhee gave report for Ron Schulmeister that this Committee continues working on a tabletop exercise with EBID involving the Tortugas Dam.
3. **Planning Committees:**
  - A. **Hazmat Facility/ Transportation:** Eric Crespín, Chair was not present
  - B. **Natural Hazards:** Tambri Huntman, Chair was not present.

**VIII. Presentation: Mike Danner, LCFD presented information on Fire Prevention and the importance of smoke alarms and maintaining them.**

**IX. Announcements:** Mountain View Medical Center will be giving Flu Shots on October 29, 2016 from 0800 – 1400 hours, Holman Air Force Base will have an exercise on November 16, 2016

**X. Adjournment:** The LEPC meeting was adjourned at 0938 hours (motion Don Thompson & 2<sup>nd</sup> by Enrique Maestas). After adjournment MVRDA Staff provided tours of their new building.

**Prepared and Submitted by:**

Larry Altamirano, LEPC Secretary

David Almaguer, Chair  
Drew McPhee, Vice Chair  
Larry Altamirano, Secretary  
Todd Gregory, Treasurer  
Delia Cervantes, OEM Representative  
Paul Deason, Parliamentarian  
Corrie Stone-Fielder, PIO

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