



Meeting Minutes
Wednesday, September 7, 2016 at 0830 hours

MEMBERS & GUEST PRESENT:

Almaguer, David – OEM
Altamirano, Larry - Volunteer
Cary, Stephen - NMSP
Cervantes, Delia - OEM
Combs, John - USAF
Coontz, Elizabeth - Volunteer
Daniels, David - NMDOH
Deason, Paul - Volunteer
Donohue, Robert - Proprietor
Evans, Amy - NMDOT
Fetterhoff, Paul - SAR
Fitzherbert, Ronald - ThinkCSE
Gallegos, Rafael - Gadsden ISD
Gregory, Todd - LCPS
Heimbecker, JR - NASA
Henry, Laura - NMDOH
Jacquez, Gabriel - LCPS
Kinney, Rebecca - LCPD

Kolp, Susan - Volunteer
Lashley, Laura - Volunteer
Lulich, Bud - DASO
Maciel, Delyce - EBID
Martin, Ben - DASO
McPhee, Drew - SAR
Pacheco, Dennis - NASA FD
Perez-Lockett, Katherine, NMDOH
Peugh, Sandy - LCPS
Rossow, Robert - Volunteer
Santillan, Susana - NMCDHH
Schallock, Dawn - LCPS
Schlotzko, Henry - ARES
Schulmeister, Ron - LCFD
Seton, Julie - Indelible Enterprises
Stone-Fielder, Corrie - DAC PIO
Thompson, Don - Volunteer
Villa, Michael - OEM

- I. **Call To Order:** David Almaguer, LEPC Chair, called the meeting to order at 0837 hours.
- II. **Pledge of Allegiance:** Pledge of Allegiance was led by Todd Gregory.
- III. **Welcome and Introductions:** David welcomed those in attendance and asked new guests to introduce themselves and the agency they represent.
- IV. **Approval of Minutes:** August meeting minutes were approved as written.
- V. **Treasurer's Report:** Treasurer, Todd Gregory, presented the Treasurer's Report. Total Assets are \$9,462.56. The Treasurer's report was approved.
- VI. **Unfinished Business:**
 - A. **Membership Vote for the LEPC Secretary Position** – Nominations were accepted from the floor and Susan Kolp was nominated and accepted. Larry Altamirano and Susan Kolp ran for the position. Larry Altamirano won the election.
- VII. **New Business:**
 - A. **Local Incidents:** NMSP Captain Carey spoke about the recent Hatch Police Officer being shot in Hatch. Air Force Sgt. Combs spoke about the recent Alamogordo Police Officer being shot in Alamogordo.
 - B. **Executive Board Briefing:** Drew McPhee, Vice Chair, gave the Executive Board

Briefing. The Executive Board met on August 15th. The Board discussed fund raising and the formation of an Ad-Hoc Fund Raising Committee. The Executive Board decided to conduct a Special Meeting on September 7th to discuss this. The Board started discussions for the LEPC Annual Meeting. David Almaguer encouraged Board members to attend the County Board of Commissioners meeting on August 23rd when the OEM will present a proclamation declaring September as National Preparedness Month.

C. Formation of Ad Hoc Committee for Fund Raising - This will be discussed during the September 7th Special Meeting.

D. Committee Reports:

1. **Community Awareness:** Don Thompson, Chair, advised that his group met on August 17th. Don discussed the National Night Out results. He advised that his Committee is having the door hangers translated into Spanish. Also, this Committee will be appearing at the Southern New Mexico State Fair.
2. **Exercise Planning and Development:** Ron Schulmeister, chair, advised that this Committee met on August 16th. This group continues working on a tabletop exercise with EBID involving the Tortugas Dam.
3. **Planning Committees:**
 - A. **Hazmat Facilities/Transportation:** Eric Crespin, Chair, was not present.
 - B. **Natural Hazards:** Tambri Huntelman, Chair, was not present.

VIII. Presentation: - Bob Rossow, the 9/11 Pentagon After Action Report presentation.

IX. Announcements: September is National Preparedness Month. Ron Schulmeister will be Chairing the By-Law Review Committee. If you are interested in being on this Committee contact Ron.

X. Adjournment: The LEPC meeting was adjourned at 0956 hours.

Prepared and Submitted By:
Drew McPhee, LEPC Vice Chair

David Almaguer, Chair
Drew McPhee, Vice Chair
Larry Altamirano, Secretary
Todd Gregory, Treasurer
Delia Cervantes, OEM Representative
Paul Deason, Parliamentarian
Corrie Stone-Fielder, PIO

1170 N. Solano, Suite O • Las Cruces, NM 88001 • (575) 647-7900 • www.doniaanalepc.com